



MINUTES OF THE BOARD OF DIRECTORS  
 August 22, 2018

Attendance		Present	Absent
Dan Jones, Chair	City of White Bear Lake	X	
Jim Lindner, Vice Chair	City of Gem Lake	X	
Rob Rafferty, Secretary-Treasurer	City of Lino Lakes		X
Ed Prudhon	White Bear Township	X	
Marty Long	City of North Oaks	X	
Terry Nyblom	City of Vadnais Heights	X	
Stephanie McNamara	Administrator	X	
Brian Corcoran	Water Resources Mgr.	X	
Nick Voss	Education & Outreach Cord.	X	
Tyler Thompson	GIS Watershed Tech.	X	

Others in attendance: Nancy Stowe, Chris Otterness, Alex Schmidt (Houston Engineering, Inc.)

**I. Call to Order**

The meeting was called to order at 7:42 pm by Chair Jones after a special public presentation on the CD 14 Repair Report, findings, and recommendations that began at 6:30 pm. A quorum is present for the meeting.

**II. Approval of Agenda**

**Discussion:**

Jones stated he would like to remove consideration of item IV. A. 3 from the agenda.

A motion was made by Jones and seconded by Lindner to approve the meeting agenda as amended.

Vote: all aye. Motion passed.

**III. Approval of Minutes from June 27, 2018**

Nyblom stated he wished to have the June 27, 2018 minutes amended to correct and add discussion related to tabling approval of the 2019 budget until the CD 14 Repair Report was delivered.

A motion was made by Lindner and seconded by Nyblom to approve the minutes from the June 27,

2018 Board of Directors Meeting, as amended. Vote: all aye, Motion passed.

**IV. Visitors and Presentations**

**A. Continuation of Lambert Creek (Co. Ditch 14) Engineering Report - Houston Engineering**

**1. Acceptance of VLAWMO Co. Ditch 14 Repair Report and Technical memo**

**Discussion:** Nyblom requested a change be made to the Report by Houston Engineering identifying the 4 communities that contribute drainage to the CD 14 system, namely the City of White Bear Lake, White Bear Township, Vadnais Heights, and Gem Lake.

A motion was made by Nyblom and seconded by Lindner to accept the Houston Engineering County Ditch 14 Repair Report and Technical Memo. Vote: all aye.

Motion passed.

**2. Consider public hearing on Reestablishment of Co. Ditch 14**

**Discussion:** It was decided that the public hearing would be held at the next Board meeting in October. There was discussion on who to invite or a buffer distance from the ditch for landowners to include in the mailings. It was decided to continue direct mailing to properties that directly abut the main CD 14, as done previously.

A motion was made by Nyblom and seconded by Lindner to hold a public hearing on **October 24, 2018** for the Reestablishment of Co. Ditch 14, based on the Houston Engineering Ditch Records Reestablishment Memo. Vote: all aye. Motion passed.

~~3. Discussion of repair recommendations~~

V. **Operations & Administration**

A. **TEC Report and Financial – August**

The VLAWMO Technical Commission Report to the Board, as well as the August financial report was reported by McNamara.

B. **Calendar upcoming events**

1. **BOD & TEC: Whitaker Wetlands Open House (August 30<sup>th</sup>)**

Corcoran ran through the events and visitors that are to be at the open house at the Whitaker Treatment Wetlands project

**Discussion:** Jones asked all Board members to please try and make the event.

2. **Volunteer: Master Water Stewards (8/28), WBT Celebration (9/8), Connect the Drops (9/29)**

Voss discussed the 3 upcoming E&O meetings and events that will take place within the next month. Master Water Stewards is seeking applications, VLAWMO will have a booth at the White Bear Township Town Fair, and the Community Blue Project, Connect the Drops, will begin at the end of September.

3. **Public Works: Turf maintenance best practices for water quality (September 25<sup>th</sup>)**

A 6-hour training at the Vadnais Heights Fire Station will cover best management practices for turf. A test will be offered at the end of the training to become MPCA Level 1 Certified in turf grass Maintenance.

**Discussion:** Jones asked Voss to send invitations out to member cities' public works.

VI. **Business**

A. **Goose Lake**

i. **Stakeholder meeting (7/16) summary**

Voss discussed the results of the July 16<sup>th</sup> Goose Lake stakeholder meeting that went over different management and project options for the Lakes.

ii. **Alum treatment for East Goose Lake**

Direction was sought by staff from the Board at the June meeting to pursue Clean Water Funds grant funding and preparation for submittal of an application for 2019, depending upon the results of the July stakeholder meeting. **After the stakeholders agreeing to support pursuing the grant, staff is asking for Board approval and action to submit the grant application for 2019 funding and implementation of Alum treatment on East Goose Lake.**

**Discussion:** Jones stated he would like to see the City of WBL be asked to contribute at least half of match fund amount, as well as other entities for contributions, and asked for an informal motion on this stipulation.

A motion was made by Jones and seconded by Prudhon for other partner agencies be asked for contributions to the East Goose Alum treatment grant fund match, if awarded. Vote: all aye, motion passed.

A motion was made by Prudhon and seconded by Jones to allow staff to submit an application for 2019 Clean Water Fund grant funding for the implementation of alum treatment on East Goose Lake. Vote: all aye. Motion passed.

**iii. Goose Lake subwatershed modeling and BMP**

At the June meeting McNamara presented a proposal to use WBF grants to fund a subwatershed study of Goose Lakes, project design and implementation of one project. The grant application for this was approved in July by BWSR for the funding of \$59,651. Staff has also received an official proposal from Barr Engineering for the subwatershed Hydraulic & Hydrologic modeling, design & engineering of 3 projects, including Oak Knoll Pond, to 60% completion, and implementation of 1 project. **There are two recommendations: 1.) that the Board considers authorizing the Board Chair to sign the approved grant agreement with BWSR when it comes in, and 2.) the Board approves the August 3, 2018 Barr proposal for Subwatershed Feasibility & Implementation for a total cost of \$53,000.**

A motion was made by Lindner and seconded by Prudhon to authorize the Board Chair to sign the approved grant agreement with BWSR for the Goose Lake Subwatershed Feasibility & BMP Implementation Project. Vote: all aye. Motion passed.

A motion was made by Long and seconded by Lindner to approve and sign the Barr Engineering Goose Lake Subwatershed Feasibility & Implementation proposal, with a total cost not to exceed \$53,000. If more funds are needed, that amount will be brought back to the Board for consideration. Vote: all aye. Motion passed.

**B. Storm Sewer Utility Rates – Res. 05-2018**

Due to the passage of the 2019 Budget at the June Board meeting, the storm sewer utility rates are an increase of 10.48% above 2018 rates. This increase put more money into the Lambert Creek project implementation for possible ditch repair and improvement projects. Also, this number reflects a budget that is sustained by the SSU, not by continuing to draw down VLAWMO's reserves.

**Staff is recommending approval of resolution 05-2018 setting the 2019 Storm Sewer Utility Rates.**

A motion was made by Lindner and seconded by Long to approve Resolution 05-2018, setting the 2019 Storm Sewer Utility Rates. Vote: all aye. Motion passed.

**C. Lino Lake Local Water Plan Consideration – Res. 06-2018**

Staff received and reviewed Lino Lake's Local Water Management Plan (LLWMP) for consistency and content with VLAWMO's own Plan and rules. Minor comments were submitted to City Staff and consultants, and they have provided written agreement that the requested changes will be made pending further comments from Rice Creek Watershed District and Metropolitan Council.

**Staff is recommending approval of the Lino Lakes Local Water Management Plan, resolution 06-2018, conditional upon receipt of a final plan including the requested updates.**

**Discussion:** Jones clarified that these are just small changes technical changes, nothing glaring, for both LWP draft considerations.

A motion was made by Lindner and seconded by Prudhon to approve the Lino Lakes Local Water Management Plan, resolution 06-2018, conditional upon receipt of a final plan that includes the requested updates. Vote: all aye. Motion passed.

**D. White Bear Township Local Water Plan Consideration – Res. 07-2018**

Staff received and reviewed White Bear Township’s Surface Water Management Plan (WBTLWMP) for consistency and content with VLAWMO’s own Plan and rules. VLAWMO staff also had minor comments were submitted to the Township’s staff and consultants, and they have provided written agreement that the requested changes will be made pending further comments from Rice Creek Watershed District and Metropolitan Council. **Staff is recommending approval of the White Bear Township Local Surface Water Management Plan, resolution 07-2018, conditional upon receipt of a final plan including the requested updates.**

A motion was made by Lindner and seconded by Jones to approve the White Bear Township Local Surface Water Management Plan, resolution 07-2018, conditional upon receipt of a final plan that includes the requested updates. Vote: all aye. Motion passed.

**E. Cost Share Program – Landscape Level 2 Grant Application**

Staff has received its first application this year for a Landscape Level 2 Cost Share grant. The grant application is for a 20,000 sq ft native plant restoration at a townhome association in Vadnais Heights. The Association, Windsong HOA, has chosen a reputable contractor, and will opt to pay for a 3 year maintenance plan, that **is not** covered by LL2 grant funds, to ensure proper establishment and long project life. **The WHOA is requesting \$7,770 in LL2 grant funding for this project; the TEC passed action to recommend the project grant application LL2 2018-01 for approval and funding of \$7,770, and staff is recommending the same.**

**Discussion:** Lindner asked about a maintenance period for the grant, and Thompson confirmed there is a 5 year maintenance period, as stipulated in the grant agreement. Long asked how visible the project is. Thompson responded that it is not right on a main road and that it is within a neighborhood. McNamara mentioned that Voss focuses on projects like this and spotlights them for Education & Outreach efforts beyond what is seen.

A motion was made by Lindner and seconded by Prudhon to approve the Windsong Homeowner Association grant application LL2 2018-01 for \$7,770 from Cost Share Program funds. Vote: all aye. Motion passed.

**VII. Discussion**

**VIII. Administration Communication**

McNamara mentioned the new position has been posted for two weeks and is considering extending the posting depending on how many more applications come in by the posting end date.

**XI. Adjourn**

A motion was made by Lindner and seconded by Jones to adjourn at 8:40 pm. Vote: all aye. Motion passed.

Minutes compiled and submitted by Tyler Thompson.



Please fill out when speaking at a Public Meeting

Date: 8-23-12

Print Name

Address

City, State, Zip

1. Jim Linder 4155 Otter Lake Rd Geen Lake MN
2. Scott Vander Heiden 428 Oak Creek Circle Vadnais Heights
3. Bob & Sue Lange 422 Oak Creek Circle Vadnais Heights
4. Troy & Karen McCulloch 3693 Oak Creek Dr E Vadnais Heights
5. Doug & Barb Van Vleet 3764 Binnert Ct Vadnais Heights
6. Ed Pruditor 5435 Pommery Rd W.D.T. 55122
7. Don Jones 1956 Lavender Blvd URL, 55110
8. Tom Falk 3737 Thomas Ct Vadnais Heights
9. Chris Johnson HEI \_\_\_\_\_
10. Alex Schmidt HEI \_\_\_\_\_
11. Nancy Stone HEI \_\_\_\_\_
12. KATHY GAIDA 3700 Edgerton St Vadnais Hts, MN 55127



**Please fill out when speaking at a Public Meeting**

**Date:** \_\_\_\_\_

Print Name

Address

City, State, Zip

- |     |                       |                           |            |
|-----|-----------------------|---------------------------|------------|
| 1.  | <u>Scott Beck</u>     | <u>5105 Rock F</u>        | <u>VH.</u> |
| 2.  | <u>Jeff Moore</u>     | <u>714 Pennington Pl</u>  | <u>VH</u>  |
| 3.  | <u>Colleen Tusar</u>  | <u>946 Pennington Pl.</u> | <u>VH.</u> |
| 4.  | <u>Antane Gregory</u> | <u>738 Pennington Pl</u>  | <u>VH</u>  |
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