



The Landscape Level 2 (LL2) Grant Program is a reimbursement program to partner with communities to install practices that improve water quality, manage stormwater, and preserve groundwater within Vadnais Lake Area Water Management Organization (VLAWMO).

Eligible projects must show measurable water quality improvements for program consideration. VLAWMO may fund 25-75% of the total cost of a project, or up to 90% for large-scale or highly beneficial projects that significantly improve water quality, increase flood storage, conserve groundwater, or provide regional benefits. VLAWMO reserves the right to adjust requested funding levels based on funding availability and estimated benefits.

Landscape Level 2 Grant Program Goals:

- Reduce stormwater rate and volume
- Stabilize and restore actively-eroding shorelines/streambanks
- Reduce nutrient loading and improve water quality
- Protect and preserve groundwater quality and quantity
- Increase flood storage
- Address goals and policies identified in the 2017-2026 VLAWMO Comprehensive Watershed Management Plan
- Provide educational value and highly visible projects

Eligible Projects:

- Water quality treatment projects
- Stormwater rate and volume control projects
- Water reuse
- Smart irrigation controllers
- Flood storage projects
- Stormwater retrofit or reconstruction projects that exceed permit or VLAWMO water standards

Ineligible Projects:

- Landscaping and decorative projects for recreational or aesthetic purposes
- Chemical treatment of aquatic vegetation (excluding alum or spent lime)
- Projects necessary to meet minimum permit requirements or VLAWMO water standards
- Projects that have received funding from other VLAWMO grant programs in the same year
- Maintenance of awarded grant projects

Landscape Level 2 Grant Process

Landscape Level 2 Grant funding is available to landowners including but not limited to municipalities, public agencies, private businesses, homeowner's associations, or nonprofit organizations. Projects within targeted areas listed in VLAWMO's Watershed Management Plan, Sustainable Lake Management Plans, or other feasibility reports will be

prioritized. All applications are subject to VLAWMO scoring to determine funding eligibility and approval by the VLAWMO Technical Commission and Board of Directors.

1. Contact staff to schedule a pre-application meeting to discuss project before submittal of a grant application
2. Schedule a site visit with staff to review the proposed project area
3. Complete a grant application (see page 4) and submit to staff listed on the grant application
4. Applications are reviewed and scored by staff and/or consulting VLAWMO engineer if necessary
5. Complete applications that meet the minimum criteria will be presented at the next VLAWMO Technical Commission meeting and Board of Directors meeting per their [meeting schedule](#)
6. VLAWMO will notify applicant of application status and next steps, including execution of a grant agreement

Grant Program Details

- **Projects started prior to VLAWMO approval are not eligible.** A grant application must be approved for funding, and the grant agreement must be signed by the applicant and VLAWMO prior to the start of work to be eligible for funding.
- Eligible project costs are those only directly related to the proposed project, such as those associated with design and engineering, construction materials, labor, and drainage structures. Purchased tools and equipment are not eligible. Eligibility of materials is subject to VLAWMO approval.
- Smart irrigation controllers to be used on pilot/test sites are eligible project costs.
- Work associated with design, installation, and labor of crucial infrastructure must be performed by an experienced professional. Final plans are subject to professional review and approval by consulting VLAWMO engineer to ensure design standards, specifications, and outcomes meet program goals.
- Erosion control projects must utilize natural erosion control material, such as non-plastic netting.
- For all projects, at least 50% of the plants must be native to Minnesota. VLAWMO encourages all vegetation used to be native species.
- At least 2 bids for construction of proposed projects must be submitted with the application. VLAWMO reserves the right to reject a project design or submitted bid for any reason.
- VLAWMO may cover design costs through the Ramsey County Soil & Water Conservation Division depending on the project.
- Grantee is responsible for securing any and all required permits, easements, and approvals prior to the start of the project.
- Grantees must complete their approved project and submit a grant reimbursement request within one and a half (1.5) years from date of approval unless the project is extended with VLAWMO approval.
- Grantee must agree to maintain the project area for a **minimum of 10 years**. The site may be inspected by VLAWMO staff during this time period to ensure compliance.
- Any submitted information (applications, designs, cost estimates, bids, permits, studies, reports, and proof of expenditures) becomes part of the public record.
- VLAWMO reserves the right to withdraw or withhold funding for any project not completed in accordance

with these guidelines or the terms of its executed grant agreement.

- The VLAWMO Board of Directors may shift grant funding amounts between Landscape Level 1 and Landscape Level 2 program budgets.

Grant Funding Agreement

Each grantee must enter into a grant agreement with VLAWMO defining the obligations of the grantee and VLAWMO, and expectations for project maintenance. The agreement also allows VLAWMO access to the project area for inspection and promotion of the project. The grant agreement must be signed by both parties prior to starting work on the project.

If the project is funded with a State of Minnesota grant, additional Technical Quality Assurance grant agreement standards may be necessary to fulfill state eligibility requirements. Where VLAWMO's policies differ from state standards, the grant agreement requirements with the state agency shall prevail.

Reimbursement Steps

1. Submit signed grant agreement and execute with VLAWMO.
2. After the project is complete, contact VLAWMO staff to request a final inspection of the project for verification it meets the approved plans. This must occur within 1.5 years from the date of grant approval.
3. Submit all **paid** invoices and receipts of project expenses for VLAWMO review. Plant expenses must show species on proof of payment or via grantee's annotations or supplemental spreadsheet. Final grant award amounts will be based on the completed work and total paid project amount.
4. If the above steps are completed and approved by staff, VLAWMO will mail a reimbursement check per the VLAWMO Technical Commission's monthly meeting schedule.



LANDSCAPE LEVEL 2 GRANT APPLICATION

Submit Completed Application to:
Lauren Sampedro
lauren.sampedro@vlawmo.org

APPLICANT INFORMATION

ORGANIZATION NAME: _____

PROJECT CONTACT: _____

ADDRESS: _____ CITY/TWP: _____ ZIP: _____

PHONE: _____ EMAIL: _____

PROJECT SUMMARY

ESTIMATED TOTAL COST OF YOUR PROJECT: \$ _____ AMOUNT REQUESTED: \$ _____

APPLICANT MATCH _____

OUTSIDE FUNDING SOURCES _____

EXPECTED PROJECT COMPLETION (Month, Year) _____

TYPE OF PROJECT THAT WILL BE COMPLETED:

Water Quality Treatment Stormwater Rate and Volume Control Groundwater Conservation Other

If other, please describe proposed project: _____

PROJECT BACKGROUND

Describe the project location and water resources that will benefit from the project. What issues will be addressed with this project?

Provide estimated water quality results, stormwater rate/volume reduction, or groundwater conservation benefits associated with the project.

Describe the public education and outreach efforts or signage planned for the project.

List or describe any partnerships or other forms of support for the project.

PROJECT SPECIFICATIONS

TOTAL PROPERTY AREA
(SQ.FT.): _____

PROJECT SIZE
(SQ.FT.): _____

IMPERVIOUS AREA
DRAINING TO PROJECT
(SQ.FT.): _____

PERVIOUS AREA
DRAINING TO
PROJECT (SQ.FT.): _____

REQUIRED ATTACHMENTS

- Detailed final plan set of the proposed project that includes the estimated, quantitative outcomes of the project.
- At least 2 bids for construction of proposed project.
- Detailed project budget estimate with itemized materials and costs that equal the total project cost.