



MINUTES OF THE BOARD OF DIRECTORS – JUNE 2021 REGULAR BOARD MEETING  
 June 23<sup>rd</sup>, 2021  
 Vadnais Heights City Hall Council Chambers  
 800 County Road E East Vadnais Heights, MN 55127

Attendance		Present	Absent*
Jim Lindner, 2021 Chair	City of Gem Lake	X	
Tom Watson	City of North Oaks		X
Rob Rafferty	City of Lino Lakes	X	
Ed Prudhon	White Bear Township		X
Dan Jones, 2021 Vice Chair	City of White Bear Lake	X	
Patricia Youker, 2021 Secretary-Treasurer	City of Vadnais Heights	X	
Phil Belfiori	Administrator	X	
Brian Corcoran	Water Resources Mgr.	X	
Dawn Tanner	Program Development Coord.	X	
Nick Voss	Education & Outreach Coord.	X	
Tyler Thompson	GIS Watershed Tech.	X	

\*absent with prior notice

**Others in attendance:** Paul Duxbury (VLAWMO TEC); Connie Tailon (City of White Bear Lake); Joe Bischoff, Greg Wilson (Barr Engineering).

**I. Call to Order**

The meeting was called to order at 8:16 pm by Chair Lindner.

**II. Approval of Agenda**

The agenda for the June 2021 Board meeting was presented for approval, Chair Lindner asked for any additions or corrections. None.

A motion was made by Rafferty and seconded by Youker to approve the June 23, 2021 Board meeting agenda, as presented. Vote: aye. Motion passed.

**III. Approval of April 28, 2021 Board Meeting Minutes**

The April 28, 2021 Board meeting minutes were presented for approval. Lindner asked for any additions or corrections. None.

A motion was made by Jones and seconded by Youker to approve the April 28, 2021 Board meeting minutes, as presented. Vote: aye. Motion passed.

**IV. Visitors and Presentations**

**A. TEC Report and Financial – June**

Duxbury gave the Board a briefing on current projects and programs, as reviewed at the June TEC meeting and reported on the TEC Report to the Board.

**B. Public Visitors – non-agenda items**

None.

**V. Consent Agenda**

**A. Minor VLAWMO Watershed Plan Amendment for Phase 2 Ditch 14 Project**

Staff has begun coordinating with BWSR for a minor amendment of VLAWMO's 2017-2026 Comprehensive Watershed Management Plan (CWMP) to include and expand on language in the Plan for the anticipated Phase 2 of maintenance work on Ditch 14 in 2021/2022. **Staff recommends the Board review draft minor CWMP amendment changes, approve the draft amendments, authorize staff to distribute the draft plan amendments for a 30-day review & comment to the Plan Review Authorities, and authorize notice for a public meeting at the regular August 25, 2021 VLAWMO Board meeting.**

**C. LMCIT VLAWMO Insurance Renewal/Consider Liability waiver**

Proposed motion to not waive the monetary limits on municipal tort liability, as part of the annual LMC liability insurance renewal.

**D. Letter to BWSR re: MAWD position on watershed-based funding**

Staff recommends Board approval for the proposed support of MAWD policy for continued support of Watershed-Based Implementation Funding.

**E. Project Update Reports**

Staff prepared updates for projects and programs in the June Board meeting packet.

- 1. Volunteer events, City Hall raingarden and planting at Tamarack**
- 2. Spent Lime Application at Ash Street Pond**

**Discussion:** Jones made the motion to move Consent Agenda Item B. for separate and further discussion and separate approval following consent agenda approval. Other Directors agreed. Jones noted that this can be important for public knowledge.

A motion was made by Rafferty and seconded by Youker to approve the June 2021 Board meeting consent agenda, as presented, and removed item B from the consent agenda for separate discussion and approval. Vote: all aye. Motion passed.

**B. Scope for market salary survey (MOVED TO FOR SEPARATE MOTION)**

Consistent with the Subcommittee recommendation, staff recommends the Board approve the attached scope of work from Sara Noah dated June 14, 2021 for Human Resources services. Belfiori summarized the memo and discussed the purpose of the market salary survey and employee retention.

**Discussion:** none.

A motion was made by Jones and seconded by Youker to authorize and proceed with the 2021 scope for market salary survey with Noah & Associates in the amount listed. Vote: all aye. Motion passed.

**VI. Business**

**A. Administration**

**1. Consider 2022 VLAWMO Budget**

Belfiori introduced and presented the proposed 2022 VLAWMO budget and the 5 packet attachments. Consistent with 2022 Budget Subcommittee recommendation from their June 10, 2021 meeting and the direction provided by the Board members at the 2022 preliminary draft budget discussion at the April 28, 2021 Board meeting, Staff recommends that the Board approve the attached 2022 VLAWMO Budget, with the adoption of Resolution 05-2021.

**Discussion:**

A motion was made by Rafferty and seconded by Youker to approve Resolution 05-2021, adopting the 2022 VLAWMO budget. Vote: all aye. Motion passed.

**Resolution 05-2021**  
Of the Vadnais Lake Area Water Management Organization (VLAWMO)  
**Approving the 2022 Budget**

Resolution 05-2021 was moved by Director Rafferty and seconded by Director Youker:

**Whereas**, the Board of the Vadnais Lake Area Water Management Organization has considered the 2022 Budget as recommended by the 2022 Budget /Finance Subcommittee and the attendant information. The 2022 budget and footnotes are attached to this Resolution, and

**Whereas**, Total revenue for 2022 is projected at \$1,541,088 of which \$1,019,521 is from the VLAWMO Storm Sewer Utility (9% increase in the VLAWMO Storm Sewer Utility from 2021) and the remainder of the revenue being from a MPCA 319 Grant, BWSR Watershed-based grant, partnership from local communities, proposed project agreement with North Oaks Company, Fund balance carryover from 2021, and fees/investment income.

**Whereas**, the total expenditures for 2022 is projected at \$1,541,088 which will be paid utilizing: 1) \$1,216,588 of VLAWMO funds/ carry over funds from 2021, and 2) \$324,500 of loans, grants and partnerships funds.

**Therefore** be it resolved that the 2022 Budget, dated 6-23-2021 is approved.

The question was on the adoption of the resolution and there were 4 yeas and 0 nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
<i>Dan Jones</i>	√	<input type="checkbox"/>	<input type="checkbox"/>
<i>Ed Prudhon</i>	<input type="checkbox"/>	<input type="checkbox"/>	√
<i>Rob Rafferty</i>	√	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tom Watson</i>	<input type="checkbox"/>	<input type="checkbox"/>	√
<i>Patricia Youker</i>	√	<input type="checkbox"/>	<input type="checkbox"/>
<i>Jim Lindner</i>	√	<input type="checkbox"/>	<input type="checkbox"/>

\_\_\_\_\_ Board Chair Date

\_\_\_\_\_ Attest Date

**VII. Projects**

**A. Update / presentation on East Goose Lake ALM**

VLAWMO staff, City of White Bear Lake staff, and Barr Engineering presented a summary of the recent informational presentations and the results of the initial East Goose ALM community-engagement process. VLAWMO staff is seeking preliminary feedback related to the program and survey results as it prepares for the Community Input Meeting on August 3, 2021.

**Discussion:** Youker and Rafferty asked for clarification on treatment cost and cycles, Bischoff clarified. Rafferty and Belfiori discussed that if an implementation program is ultimately approved by

the VLAWMO Board and Council that it would likely involve a comprehensive approach to lake management including some level of work from the four elements of the ALM program: vegetation management, internal load management, fisheries management and watershed BMPs.

### **B. Consider Motion on 319 Project for Wilkinson Lake**

Tanner updated that work has been continuing between VLAWMO staff, North Oaks Company, and the City of North Oaks on the MOU and BMP maintenance agreement, discussions on ongoing for some aspects of the MOU. The SPRWS worked with VLAWMO staff to submit a grant proposal to the MDH, which is likely to be finalized once the Legislature passes a 2022 budget, to continue site scope and analysis. VLAWMO staff will continue to work with the MPCA to prepare a grant workplan and contract, with a target for VLAWMO Board authorization at the August meeting. Staff seeks several Board motions at this meeting to keep processes moving for workplan and contract development.

**Discussion:** Jones asked the progress of the MOU, Tanner expanded on this and things are going well and an agreement is expected soon.

A motion was made by Youker and seconded by Jones to :

- Continue working closely with MPCA to develop the workplan and grant contract according to MPCA's target timeline,
- Continue working with North Oaks Company and the City of North Oaks to complete the MOU and maintenance agreement with NOC/NOF,
- Authorize acceptance of the MDH grant submitted by SPRWS on behalf of VLAWMO (up to \$10,000 in matching funds) when the legislature votes to approve the budget and the grant is formally made available to VLAWMO,
- Authorize continued project investigation and development in partnership with North Oaks Company and Barr Engineering to conduct survey, soil sampling/geotechnical investigation, and preliminary design using MDH grant funds and VLAWMO 2021 Wilkinson subshed budget allocation.

Vote: all aye. Motion passed.

### **C. Lambert Project AFP**

A pay request was submitted by Sunram Construction, Inc. on June 14, 2021, and the Application for Payment (AFP) #3 was submitted to VLAWMO on June 16, 2021. SEH recommends approval for payment to Sunram Construction, Inc. in the amount of \$33,622.45. A retainage amount of \$1,769.60 is designated as describe in the AFP. The breakdown of payment for AFP #3 is \$33,384.96 for the meander and \$237.50 for sheetpile. Per the recommendation of the project engineer, Staff request authorization from the Board to pay the current pay request for \$33,622.45. Staff also request that the Board authorize the TEC to approve a final AFP, if received prior to the August 25 regular Board meeting, with final review and signature by the Board Chair.

**Discussion:** None.

A motion was made by Youker and seconded by Jones for the authorization of payment to Sunram Construction Inc. in the pay request amount of \$33,622.45 as well as TEC authorization a final AFP, with final review and signature by the VLAWMO Board Chair. Vote: all aye. Motion passed.

### **D. Cost Share Program**

Staff is recommending approval of the Landscape Level 1 grant application LL1 2021-02 and grant funding in an amount up to \$7,500.00 for applicable project installation costs for the Sigmon-Olsen curb cut rain garden in White Bear Township. Staff has reviewed the project plans and specs, and

the TEC has recommended the application and project for Board approval and funding in the amount of \$7,500 at their June 11, 2021 meeting.

**Discussion:** Director Youker asked for more detail on the project maintenance period. Thompson addressed that it's a 10 year period and remains with the property, even if sold.

A motion was made by Rafferty and seconded by Youker for the approval of Landscape Level 1 grant application and project LL1 2021-02, and Landscape Level 1 grant funding for the project in an amount up to \$7,500. Vote: all aye. Motion passed.

**VII. Discussion**

None.

**VIII. Administration Communication**

None.

**IX. Adjourn**

A motion was made by Rafferty and seconded by Youker to adjourn at 8:49 pm. Vote: all aye. Motion passed. Minutes compiled and submitted by Tyler Thompson.