



**Date:** January 18, 2017  
**To:** Potential Watershed auditors  
**Cc:** Vadnais Lake Area Water Management Organization Board of Directors & Technical Commission  
**From:** Stephanie McNamara, Administrator  
**RE:** Request for Proposal for 2016 - 2017 auditing services: **REPLY by February 8, 2017**

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As required by State Statute, the Vadnais Lake Area Water Management Organization is seeking proposals from accounting firms familiar with municipal and / or watershed auditing standards. We invite your firm to send a proposal for the auditing of the Vadnais Lake Area Water Management Organization (VLAWMO) financial records. Our last audit was completed for FY 2015.

The Vadnais Lake Area Water Management Organization is a Joint Powers agency empowered under Minnesota State Statute Chapter 103B. Our mission is to protect and manage the water resources within our geographic jurisdiction. Our area covers 23.5 square miles including all of North Oaks, parts of Vadnais Heights, Gem Lake, White Bear Township, White Bear Lake, and Lino Lakes. Vadnais Lake is the main reservoir for the St. Paul water supply.

The 2016 budget included \$546,400 for program operations and \$243,300 for Capital improvement projects. Grant monies from a variety of sources were also received. Most of our general operating budget was funded through Storm Sewer Utility fees to property owners within the watershed. More information on our watershed may be found on our website: [www.vlawmo.org](http://www.vlawmo.org).

It is hoped this will give you a brief understanding of our organization. If you need other information to guide your proposal please contact me at 651-204-6073 or [Stephanie.o.mcnamara@vlawmo.org](mailto:Stephanie.o.mcnamara@vlawmo.org).