

VLAWMO TECHNICAL COMMISSION MEETING

8:15 AM May 13, 2026

Vadnais Heights City Hall, Council Chambers, 800 County Road E East, Vadnais Heights, MN 55127

Action items:

- I. **Call to Order – 8:15am –Chair Ousky**
- II. **Approval of Agenda**
- III. **Approval of Minutes (April 8, 2026)**
- IV. **Administration & Operations - Phil**
 - A. **May Financial Report and Consider Authorization for Payment**
 - B. **Reminder – Commissioner Huntrods to represent TEC at May 20 Subcommittee Meeting**
- V. **Programs –Angela**
 - A. **Update on Recent Outreach Events**
 - B. **Update on Digital Accessibility Requirements**
- VI. **Projects – Brian, Lauren & Dawn**
 - A. **Update on HEI Technical Memos/Task Orders on Stabilization at Two Locations on CD 14**
 - B. **Update on City of Vadnais Heights Partnership MOU for Fire Station Trail**
 - C. **Update 4/22 BWSR Approval and Order Authorizing WMP**
 - D. **Update on 319/Phase 2 Project: Easement Filing, Dashboard**
 - E. **Update Tamarack Alum Project: Project completed and initial data**
 - F. **Update Carp Removal Program: Spring monitoring ongoing**
 - G. **Update on Rotary Nature Preserve Restoration: Spring photos**
- VII. **Commissioner Reports**
- VIII. **NOHOA**
- IX. **Ramsey Soil & Water Conservation Division**
- X. **St. Paul Regional Water Services**
- XI. **Public Comment**
- XII. **Next meetings: TEC: June 10, 2026; Board Meeting: June 17, 2026**
- XIII. **Adjourn**

Upcoming Events: Visit vlawmo.org/events

Planting for Clean Water Workshop
Smart Salting for Community Leaders Workshop
Vadnais Heights Ice Cream Social

May 7th
June 3rd
June 10th

**Vadnais Lake Area Water Management Organization
Technical Commission (TEC) Minutes
April 8, 2026
Vadnais Heights City Hall, Council Chambers
800 County Road E East, Vadnais Heights, MN 55127**

Commission Members Present:

Nick Ousky	Vadnais Heights (VH)
Gloria Tessier	Gem Lake (GL)
Susan Miller	North Oaks (NO)
Jami Philip	White Bear Township (WBT)
Terry Huntrods	White Bear Lake (WBL)
Tom Hoffman	Lino Lakes (LL)

Others in attendance: Phil Belfiori, Brian Corcoran, Dawn Tanner, Lauren Sampedro, Angela Hugunin (VLAWMO staff), Jeremy Erickson (SPRWS)

I. Call to Order

Chair Ousky called the meeting to order at 8:13 am.

II. Approval of Agenda

It was moved by Commissioner Huntrods and seconded by Commissioner Philip to approve the April 8, 2026 TEC agenda as revised. Vote: all aye. Motion passed.

III. Approval of Minutes (March 11, 2026)

It was moved by Commissioner Tessier and seconded by Commissioner Philip to approve the March 11, 2026 meeting minutes as presented. Vote: all aye. Motion passed.

IV. Administration & Operations

A. April Financial Report and Consider Authorization for Payment

Administrator Belfiori summarized the April financial statement as included in the TEC packet. He highlighted expenses from the previous month including expenses for the annual audit that will be considered at the April Board meeting. He shared Ehlers' continued work on analysis of past billing and the current Storm Sewer Utility fee. In addition, he noted continued website work with HDR and beginning work on Lambert Creek erosion control practices. Administrator Belfiori recommended approval of the April financial report and payment of the bills.

It was moved by Commissioner Huntrods and seconded by Commissioner Tessier to approve the April financial report and authorize for payment. Vote: all aye. Motion passed.

B. April TEC Report to the Board

Administrator Belfiori presented an overview of the April TEC Report to the Board, pointing out continued partnership with the City of Vadnais Heights on analysis of the site behind City Hall as they await the final decision from the LCCMR. He outlined continued work on the citywide Vadnais Heights Resiliency Study, including discussion of priority sites. He pointed out increasing demand for cost share programs and noted that the audit will be shared at the April Board meeting. Administrator Belfiori stated that the Subcommittee had their first meeting on the 2027 budget at their March 31st meeting.

Staff recommended approval of the April TEC Report to the Board.

It was moved by Commissioner Miller and seconded by Commissioner Tessier to approve the April TEC Report to the Board. Vote: all aye. Motion passed.

C. Consider VLAWMO Bylaws

Administrator Belfiori shared the draft VLAWMO Bylaws and explained their purpose of establishing rules to govern the conduct of business by the VLAWMO Board of Directors in accordance with the recently approved 2026-2036 VLAWMO Joint Powers Agreement, the VLAWMO Watershed Management Plan, and applicable laws. He explained that these Bylaws are intended to be consistent with the JPA and applicable watershed laws and these are anticipated to be brought to the April Board meeting.

Staff recommended that the TEC approve a recommendation to the Board for approval of the VLAWMO Bylaws.

Commissioner Miller asked if these Bylaws proposed changes to any existing practices. Administrator Belfiori explained that this is documentation of activities already taking place, as well as more detail than what is currently found in the JPA.

It was moved by Commissioner Tessier and seconded by Commissioner Huntrods/Miller to recommend that the Board approves the VLAWMO Bylaws. Vote: all aye. Motion passed.

D. Consider TEC representative at May 20, 2026 Budget Subcommittee Meeting

Administrator Belfiori shared that it is anticipated that the VLAWMO Board of Directors will approve a motion at their April 22nd meeting to request a member of the TEC to attend the mid/late May Board Subcommittee meeting to discuss and recommend to the full Board the 2027 VLAWMO Budget. Per discussions at the March 31, 2026 VLAWMO Subcommittee meeting, this meeting is scheduled for Wednesday, May 20, 2026 at 6:30 pm. Staff requested that the TEC appoint a representative to this meeting as this meeting involves discussion of the 2027 budget.

Chair Ousky asked what the responsibilities would be. Administrator Belfiori said that every year, the Board requests that someone from the TEC attends to provide comments on the budget and VLAWMO's programs.

Commissioner Huntrods said he had done this in the past and would be happy to continue being the representative.

It was moved by Commissioner Miller and seconded by Commissioner Phillip to appoint Commissioner Huntrods as the representative to attend the May 20, 2026 Subcommittee meeting.

V. Programs

A. Consider Annual Report and Monitoring Report

Hugunin shared an overview of the 2025 Annual Report. She shared that VLAWMO is required to submit an annual report and monitoring report each year in addition to financial documents to BWSR. She provided an overview of the annual report, which offers key information on each VLAWMO program such as capital improvement projects, grants awarded, monitoring data, and community involvement. The annual report also includes a progress report on goals staff set for 2025, setting a work plan for 2026, an overview of financial standing, and a list of the current members of the Board, TEC, Board-approved consultants, and staff.

Corcoran shared some of the content from the monitoring program, including that staff monitors 14 lakes and 6 locations on Lambert Creek from May to September. He said the monitoring report highlights parameters staff regularly test for. Project-specific monitoring data is completed but not contained in the Water Monitoring Report.

Commissioner Miller asked whether the special project monitoring data is available on the website. Corcoran responded that yes, some of the data is on the website, such as reports that were completed by consultant engineers.

Corcoran stated that the full monitoring report can be found on VLAWMO's website. He highlighted the types of graphs that are contained in the report, which show long-term trends for VLAWMO lakes.

Commissioner Huntrods asked what the impairment threshold is for chloride. Corcoran responded that it is two or more exceedances during a three-year period of the 230 mg/l standard.

Staff recommended that the TEC approve a recommendation to the Board for approval of the 2025 Annual Report and 2025 Water Monitoring Report with non-material changes.

It was moved by Commissioner Huntrods and seconded by Commissioner Miller to approve a recommendation to the Board for approval of the 2025 Annual Report and 2025 Water Monitoring Report with non-material changes. Vote: all aye. Motion passed.

B. Early Spring Outreach Updates

Hugunin provided an overview of recent outreach program activities, including development of updated grant signage and resources to support prospective grant applicants and grant recipients, including native garden maintenance.

Hugunin explained that four different sign designs will be completed. She highlighted the next workshop for potential grant applicants/grantees scheduled will be the Planting for Clean Water workshop on May 7th at the Maplewood library. She invited the TEC to share the workshop with any interested community members.

Hugunin also shared an overview of upcoming volunteer opportunities happening throughout Earth Month including the first WAV planning meeting on April 16th, volunteer appreciation dinner at the Tamarack Nature Center on April 22nd, and a lake cleanup event at the Vadnais-Snail Lake Regional Park on April 25th.

VI. Projects

A. Update on 4/6 BWSR Central Region Committee Meeting on VLAWMO WMP 90-day Draft

Tanner provided an update on VLAWMO's Watershed Management Plan (WMP), which was on the agenda for the BWSR Central Region Committee meeting on April 6, 2026, for consideration. VLAWMO's Board Conservationist was there to facilitate the WMP presentation. Board Director West attended the meeting. Tanner shared that the Committee gave thoughtful feedback and questions. The WMP has now been approved at the Committee level, and the full Board of Water and Soil Resources will consider the WMP on April 22, 2026.

B. Update on 319/Phase 2 Project: Easement, Dashboard, HEI scope of work for Board

Tanner gave an update on these efforts to improve Wilkinson Lake. She stated that the grant contract was fully executed, enabling staff to bill to the grant. Staff met with the project manager at the MPCA. The project easement has received approval from MLT in addition to NOC. Tanner shared the project dashboard that offers an overview of timeline, budget, and notes as funds are utilized. Tanner shared that Houston Engineering, Inc. (HEI) has prepared a separate contract to continue engineering/design that will be brought to the Board for authorization in April.

C. Update Tamarack Alum Project: spring preparation underway

Tanner stated that the final phase of alum application on Tamarack Lake is in progress. After confirming water temperature and pH, alum application began on Monday. Tanner noted today's project pause due to high winds, with completion anticipated for tomorrow. pH updates have been shared at the end of each day, and the lake is responding well.

D. Update Carp Removal Program: spring preparation underway

Tanner described Carp Solutions' work with MN DNR to finalize the permit for the barrier. The barrier is now closed, and the antenna is running. Low level carp removals are anticipated for the year ahead, with monitoring and maintenance continuing for the program.

VII. Commissioner Reports

The City of Lino Lakes will partner with Anoka County for Earth Day on Saturday, April 18th. They are still looking for volunteers to support programming efforts.

VIII. NOHOA

None.

IX. Ramsey Soil & Water Conservation Division (RCSWCD)

None.

X. St. Paul Regional Water Services

None.

XI. Public Comment

None.

XII. Next Meetings

TEC meeting: May 13, 2026 at 8:15 am; Board meeting: April 22, 2026.

XIII. Adjourn

It was moved by Commissioner Tessier and seconded by Commissioner Philip to adjourn the meeting at 8:47 am. Vote: all aye. Motion passed.

VLAWMO Finance Summary: May 2026

May-26		Actual 5/1/26	Actual to Date	2026 Budget (June 2025 Board Approved)	Carry over from 2025 to 2026	Remaining in Budget	2026 Available (Dec. 2025 Board approved)	Act vs. Budget
BUDGET #	INCOME							
5.11	Storm Water Utility		\$27,867	\$1,335,000	\$0	\$1,307,133	\$1,335,000	2%
5.12	Service Fees			\$1,000	\$0	\$1,000	\$1,000	0%
5.13	Interest + mitigation acct	\$2,678	\$18,572	\$30,000	\$0	\$11,428	\$30,000	62%
5.14	Misc. income - WCA admin & other			\$3,000	\$0	\$3,000	\$3,000	0%
5.15	Other Income Grants/ <u>loan</u>	\$7,500	\$7,500	\$180,000	\$0	\$172,500	\$180,000	4%
5.16	Transfer from reserves			\$1,138,245	\$172,445	\$1,310,690	\$1,310,690	0%
	TOTAL	\$10,178	\$53,939	\$2,687,245	\$172,445	\$2,805,751	\$2,859,690	2%
EXPENSES								
3.1	Operations & Administration							
3.110	Office - rent, copies, post tel supplies	\$2,572	\$8,381	\$35,544	\$0	\$27,163	\$35,544	24%
3.120	Information Systems	\$2,500	\$11,071	\$37,150	\$0	\$26,079	\$37,150	30%
3.130	Insurance			\$12,000	\$0	\$12,000	\$12,000	0%
3.141	Consulting - Audit	\$11,300	\$15,500	\$29,900	\$0	\$14,400	\$29,900	52%
3.142	Consulting - Bookkeeping		\$130	\$1,500	\$0	\$1,370	\$1,500	9%
3.143	Consulting - Legal		\$1,978	\$9,000	\$0	\$7,022	\$9,000	22%
3.144	Consulting - Eng. & Tech.		\$435	\$50,000	\$0	\$49,565	\$50,000	1%
3.150	Storm Sewer Utility	\$22,001	\$29,658	\$22,500	\$93,619	\$86,461	\$116,119	26%
3.160	Training (staff/board)	\$450	\$504	\$18,000	\$0	\$17,496	\$18,000	3%
3.170	Misc. & mileage	\$197	\$604	\$7,276	\$0	\$6,672	\$7,276	8%
3.191	Administration - staff	\$38,808	\$173,084	\$511,724	\$0	\$338,640	\$511,724	34%
3.192	Employer Liability	\$12,743	\$53,741	\$169,583	\$0	\$115,842	\$169,583	32%
3.2	Monitoring and Studies							
3.210	Lake and Creek lab analysis	\$110	\$220	\$25,000	\$0	\$24,780	\$25,000	1%
3.220	Equipment			\$3,000	\$0	\$3,000	\$3,000	0%
3.230	Wetland assessment & management			\$0	\$0	\$0	\$0	#DIV/0!
3.240	Watershed planning /special study	\$6,466	\$7,339	\$80,000	\$0	\$72,661	\$80,000	9%
3.3	Education and Outreach							
3.310	Public Education			\$8,000	\$0	\$8,000	\$8,000	0%
3.320	Comm., Outreach & Marketing	\$1,728	\$11,549	\$25,000	\$0	\$13,451	\$25,000	46%
3.330	Community Blue Ed Grant		\$7,939	\$12,000	\$0	\$4,061	\$12,000	66%
<i>Total Core functions: Ops, Monitoring, Education</i>		<i>\$98,875</i>	<i>\$322,133</i>	<i>\$1,057,177</i>	<i>\$93,619</i>	<i>\$828,663</i>	<i>\$1,150,796</i>	<i>28%</i>
Capital Improvement Projects and Programs								
3.4	Subwatershed Activity							
3.410	Gem Lake			\$10,000	\$0	\$10,000	\$10,000	0%

3.420	Lambert Creek			\$455,000	\$0	\$455,000	\$455,000	0%
3.421	Lambert Lake Loan	\$19,284	\$19,284	\$38,568	\$0	\$19,284	\$38,568	50%
3.425	Goose Lake		\$4,377	\$40,000	\$0	\$35,623	\$40,000	11%
3.430	Birch Lake			\$102,500	\$20,000	\$122,500	\$122,500	0%
3.440	Gilf Black Tam Wilk Amelia	\$58,202	\$62,351	\$383,000	\$0	\$320,649	\$383,000	16%
3.450	Pleasant Charley Deep	\$6,050	\$6,970	\$115,000	\$0	\$108,030	\$115,000	6%
3.460	Sucker Vadnais		\$437	\$271,000	\$20,000	\$290,563	\$291,000	0%
3.48	Programs							
3.480	Soil Health Grant	\$54	\$103	\$25,000	\$15,530	\$40,427	\$40,530	0%
3.481	Landscape 1			\$50,000	\$11,558	\$61,558	\$61,558	0%
3.482	Landscape 2/BWSR WBF	\$1,148	\$1,468	\$80,000	\$11,738	\$90,270	\$91,738	2%
3.483	Project Research & feasibility			\$5,000		\$5,000	\$5,000	0%
3.485	Facilities Maintenanc/Pub. Ditch Main.	\$3,006	\$3,804	\$50,000		\$46,196	\$50,000	8%
3.5	Regulatory							
3.510	Engineer Plan review			\$5,000	\$0	\$5,000	\$5,000	0%
	<i>Total CIP & Program</i>	\$87,744	\$98,794	\$1,630,068	\$78,826	\$1,610,100	\$1,708,894	6%
	Total of Core Operations & CIP	\$186,619	\$420,927	\$2,687,245	\$172,445	\$2,438,763	\$2,859,690	15%

Fund Balance	4/1/2026	5/1/2026
4M Account	\$714,184	\$601,213
4M Plus Savings	\$265,964	\$266,757
Total	\$980,148	\$867,970

Restricted funds		5/1/2026
Mitigation Savings		\$0
Term Series		\$300,000

Vadnais Lake Area Water Management Organization
Check Detail
 April 8 through May 13, 2026

11:37 AM
 05/05/2026

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check	eft	04/09/2026	further		Checking - 1987		-7.00
				Insurance Benefit		-7.00	7.00
TOTAL						-7.00	7.00
Check	eft	04/20/2026	Reliance Standard		Checking - 1987		-231.22
				Insurance Benefit		-231.22	231.22
TOTAL						-231.22	231.22
Check	6138	04/08/2026	Dawn Tanner		Checking - 1987		-76.85
				3.170 · Misc. & mileage		-76.85	76.85
TOTAL						-76.85	76.85
Check	6139	04/08/2026	City of Vadnais Heights		Checking - 1987		-2,299.62
				Rent		-1,865.00	1,865.00
				Phone/Internet/Machine Overhead		-335.00	335.00
				Postage		-22.86	22.86
				Copies		-76.76	76.76
TOTAL						-2,299.62	2,299.62
Check	6140	04/08/2026	Houston Engineering, Inc		Checking - 1987		-797.63
				3.485 · Facilities & Maintenance		-797.63	797.63
TOTAL						-797.63	797.63
Check	6141	04/08/2026	CliftonLarsonAllen		Checking - 1987		-4,200.00
				3.141 · Audit		-4,200.00	4,200.00
TOTAL						-4,200.00	4,200.00
Check	6142	04/08/2026	City of White Bear Lake		Checking - 1987		-51,532.89
				payroll		-38,808.29	38,808.29
				Administration FICA		-2,838.35	2,838.35
				Administration PERA		-2,910.64	2,910.64
				Insurance Benefit		-6,294.76	6,294.76
				Admin payroll processing		-266.05	266.05
				Employer PFML		-194.78	194.78
				GIS Support & updates		-220.02	220.02
TOTAL						-51,532.89	51,532.89
Check	6143	04/08/2026	Metro - Inet		Checking - 1987		-2,200.00
				IT Support		-2,200.00	2,200.00
TOTAL						-2,200.00	2,200.00

	Check 6144 04/08/2026 Dell Marketing L.P.	Checking - 1987		-180.71
		Hardware	-180.71	180.71
TOTAL			<u>-180.71</u>	<u>180.71</u>
	Check 6145 04/08/2026 HDR Engineering, Inc.	Checking - 1987		-1,410.67
		3.320 · Marketing	-1,410.67	1,410.67
TOTAL			<u>-1,410.67</u>	<u>1,410.67</u>
	Check 6146 04/08/2026 Barr Engineering Co	Checking - 1987		-1,605.50
		3.425 · Goose Lake	-1,605.50	1,605.50
TOTAL			<u>-1,605.50</u>	<u>1,605.50</u>
	Check 6147 04/08/2026 Metro Blooms	Checking - 1987		-135.00
		3.320 · Marketing	-135.00	135.00
TOTAL			<u>-135.00</u>	<u>135.00</u>
	Check 6148 04/08/2026 Ehlers & Associates, Inc.	Checking - 1987		-2,320.00
		3.150 · Storm Sewer Utility	-2,320.00	2,320.00
TOTAL			<u>-2,320.00</u>	<u>2,320.00</u>
	Check 6150 04/08/2026 RMB Environmental Laboratories, Inc.	Checking - 1987		-109.73
		3.210 · Lake & Creek lab analysis	-109.73	109.73
TOTAL			<u>-109.73</u>	<u>109.73</u>
	Check 6151 04/08/2026 Town Law Center, PLLP	Checking - 1987		-3,628.00
		3.440 · Gilfillan Black Tamarack Wilkin	-966.00	966.00
		3.450 · Pleasant Charley Deep	-161.00	161.00
		3.143 · Legal	-1,886.00	1,886.00
		3.240 · Watershed Plan Amendment	-615.00	615.00
TOTAL			<u>-3,628.00</u>	<u>3,628.00</u>
	Check 6152 05/13/2026 Dawn Tanner	Checking - 1987		-87.73
		3.170 · Misc. & mileage	-87.73	87.73
TOTAL			<u>-87.73</u>	<u>87.73</u>
	Check 6153 05/13/2026 Brian Corcoran	Checking - 1987		-44.23
		3.170 · Misc. & mileage	-44.23	44.23
TOTAL			<u>-44.23</u>	<u>44.23</u>
	Check 6154 05/13/2026 Lauren Sampedro	Checking - 1987		-22.69
		3.170 · Misc. & mileage	-22.69	22.69
TOTAL			<u>-22.69</u>	<u>22.69</u>

Check 6155	05/13/2026	Angela Hugunin	Checking - 1987	-49.28
			3.170 · Misc. & mileage	-42.27 42.27
			3.320 · Marketing	-7.01 7.01
TOTAL				<u>-49.28 49.28</u>
Check 6156	05/13/2026	City of Vadnais Heights	Checking - 1987	-2,324.15
			Rent	-1,865.00 1,865.00
			Phone/Internet/Machine Overhead	-335.00 335.00
			Postage	-49.65 49.65
			Copies	-74.50 74.50
TOTAL				<u>-2,324.15 2,324.15</u>
Check 6157	05/13/2026	Metro - Inet	Checking - 1987	-2,200.00
			IT Support	-2,200.00 2,200.00
TOTAL				<u>-2,200.00 2,200.00</u>
Check 6158	05/13/2026	Innovative Office Solutions	Checking - 1987	-248.33
			Supplies	-14.28 14.28
			Supplies	-143.72 143.72
			Supplies	-90.33 90.33
TOTAL				<u>-248.33 248.33</u>
Check 6159	05/13/2026	Gallagher	Checking - 1987	-2,825.00
			3.240 · Watershed Plan Amendment	-2,825.00 2,825.00
TOTAL				<u>-2,825.00 2,825.00</u>
Check 6160	05/13/2026	Metro Blooms	Checking - 1987	-1,600.00
			3.320 · Marketing	-1,600.00 1,600.00
TOTAL				<u>-1,600.00 1,600.00</u>
Check 6161	05/13/2026	RMB Environmental Laboratories, Inc.	Checking - 1987	-109.73
			3.210 · Lake & Creek lab analysis	-109.73 109.73
TOTAL				<u>-109.73 109.73</u>
Check 6162	05/13/2026	Lake Restoration	Checking - 1987	-27,380.00
			3.440 · Gilfillan Black Tamarack Wilkin	-27,380.00 27,380.00
TOTAL				<u>-27,380.00 27,380.00</u>
Check 6163	05/13/2026	City of White Bear Lake	Checking - 1987	-51,312.83
			3.1917 · Administrator 2	-11,500.02 11,500.02
			3.1914 · GIS Watershed Technician	-6,295.01 6,295.01
			3.1915 · Education & Outreach	-5,494.04 5,494.04
			3.1913 · Water Resources Technician	-7,601.00 7,601.00
			3.1912 · Program Coordinator	-7,918.21 7,918.21
			Administration FICA	-2,838.31 2,838.31

		Administration PERA	-2,910.64	2,910.64
		Insurance Benefit	-6,294.76	6,294.76
		Admin payroll processing	-266.05	266.05
		Employer PFML	-194.79	194.79
TOTAL			-51,312.83	51,312.83
	Check 6164 05/13/2026 CliftonLarsonAllen	Checking - 1987		-11,300.00
		3.141 · Audit	-3,530.00	3,530.00
		3.141 · Audit	-7,770.00	7,770.00
TOTAL			-11,300.00	11,300.00
	Check 6165 05/13/2026 Houston Engineering, Inc	Checking - 1987		-35,705.20
		3.485 · Facilities & Maintenance	-3,005.95	3,005.95
		3.240 · Watershed Plan Amendment	-1,977.00	1,977.00
		3.440 · Gilfillan Black Tamarack Wilkin	-30,722.25	30,722.25
TOTAL			-35,705.20	35,705.20
	Check 6166 05/13/2026 Ehlers & Associates, Inc.	Checking - 1987		-22,001.25
		3.150 · Storm Sewer Utility	-795.00	795.00
		3.150 · Storm Sewer Utility	-16,001.25	16,001.25
		3.150 · Storm Sewer Utility	-1,325.00	1,325.00
		3.150 · Storm Sewer Utility	-3,217.50	3,217.50
		3.150 · Storm Sewer Utility	-662.50	662.50
TOTAL			-22,001.25	22,001.25
	Check 6167 05/13/2026 MN Department of Natural Resources	Checking - 1987		-450.00
		3.160 · Training (staff/board)	-450.00	450.00
TOTAL			-450.00	450.00
	Check 6168 05/13/2026 Budget Signs	Checking - 1987		-1,147.50
		3.482 · Landscape 2	-1,147.50	1,147.50
TOTAL			-1,147.50	1,147.50
	Check 6169 05/13/2026 Minnesota Pollution Control Agency	Checking - 1987		-19,284.48
		3.421 · Lambert Lake Loan \$385,689.54	-19,284.48	19,284.48
TOTAL			-19,284.48	19,284.48
	Check 6170 05/13/2026 Town Law Center, PLLP	Checking - 1987		-1,764.00
		3.440 · Gilfillan Black Tamarack Wilkin	-100.00	100.00
		3.240 · Watershed Plan Amendment	-1,664.00	1,664.00
TOTAL			-1,764.00	1,764.00
	Check 6171 05/13/2026 carp solutions	Checking - 1987		-6,050.00
		3.450 · Pleasant Charley Deep	-6,050.00	6,050.00
TOTAL			-6,050.00	6,050.00

Check 6172 05/13/2026 Steve Sommer

Checking - 1987

-53.65

3.480 · Soil Health Grant

-53.65

53.65

TOTAL

-53.65

53.65

Vadnais Lake Area Water Management Organization
Profit & Loss
April 9 through May 13, 2026

11:40 AM

05/05/2026

Cash Basis

Apr 9 - May 13, 26

Ordinary Income/Expense	
Income	
5.1 · Income	
5.13 · Interest	2,678.40
Total 5.1 · Income	<u>2,678.40</u>
6.6.6 · Grants	7,500.00
Total Income	<u>10,178.40</u>
Gross Profit	10,178.40
Expense	
3.1 · Administrative/Operations	
3.110 · Office	
Copies	74.50
Phone/Internet/Machine Overhead	335.00
Postage	49.65
Rent	1,865.00
Supplies	248.33
Total 3.110 · Office	<u>2,572.48</u>
3.120 · Information Systems	
IT Support	2,200.00
Software	299.90
Total 3.120 · Information Systems	<u>2,499.90</u>
3.141 · Audit	11,300.00
3.150 · Storm Sewer Utility	22,001.25
3.160 · Training (staff/board)	450.00
3.170 · Misc. & mileage	196.92
3.191 · Employee Payroll	
payroll	38,808.29
Total 3.191 · Employee Payroll	<u>38,808.29</u>
3.192 · Employer Liabilities	
Admin payroll processing	266.05
Administration FICA	2,838.31
Administration PERA	2,910.64
Employer PFML	194.79
Insurance Benefit	6,532.98
Total 3.192 · Employer Liabilities	<u>12,742.77</u>
Total 3.1 · Administrative/Operations	<u>90,571.61</u>
3.2 · Monitoring and Studies	
3.210 · Lake & Creek lab analysis	109.73
3.240 · Watershed Plan Amendment	6,466.00
Total 3.2 · Monitoring and Studies	<u>6,575.73</u>

3.3 · Education and Outreach	
3.320 · Marketing	1,727.86
Total 3.3 · Education and Outreach	<u>1,727.86</u>
3.4 · Capital Imp. Projects/Programs	
3.421 · Lambert Lake Loan \$385,689.54	19,284.48
3.440 · Gilfillan Black Tamarack Wilkin	58,202.25
3.450 · Pleasant Charley Deep	6,050.00
Total 3.4 · Capital Imp. Projects/Programs	<u>83,536.73</u>
3.48 · Programs	
3.480 · Soil Health Grant	53.65
3.482 · Landscape 2	1,147.50
3.485 · Facilities & Maintenance	3,005.95
Total 3.48 · Programs	<u>4,207.10</u>
Total Expense	<u>186,619.03</u>
Net Ordinary Income	<u>-176,440.63</u>
Net Income	<u><u>-176,440.63</u></u>

Vadnais Lake Area Water Management Organization
Custom Transaction Detail Report
March 1 through May 1, 2026

11:35 AM

05/05/2026

Accrual Basis

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount	Balance
Mar 1 - May 1, 26									
Credit Card Charge	03/01/2026		Adobe "Creative Cloud		US Bank CC	√	Software	21.66	21.66
Credit Card Charge	03/02/2026		Google*SVCAPPS_VLAWM		US Bank CC	√	WEB	42.00	63.66
Credit Card Charge	03/11/2026		Aatrix	1095-B efile	US Bank CC	√	Software	29.99	93.65
Credit Card Charge	03/13/2026		EDCO	2025 watershed awards	US Bank CC	√	3.320 · Marketing	160.29	253.94
Transfer	03/20/2026			Funds Transfer	US Bank CC		Checking - 1987	-117.45	136.49
Credit Card Charge	04/01/2026		Adobe "Creative Cloud		US Bank CC	√	Software	21.66	158.15
Credit Card Charge	04/02/2026		Google*SVCAPPS_VLAWM		US Bank CC	√	WEB	24.38	182.53
Credit Card Charge	04/13/2026		Zoom	subscription april26-april27	US Bank CC		Software	149.90	332.43
Credit Card Charge	04/27/2026		Canva	design software renewal	US Bank CC		Software	120.00	452.43
Credit Card Charge	04/28/2026		hologram	account refill	US Bank CC		Software	30.00	482.43
Credit Card Charge	04/30/2026		L.L. Bean	staff gear	US Bank CC		3.320 · Marketing	120.85	603.28
								603.28	603.28
Mar 1 - May 1, 26									

TEC Staff Memo – May 13, 2026

IV. Administration & Operations

A. May Financial Report and Consider Authorization for Payment

Please find the May financial report and authorization to pay bills for consideration and approval.

B. Reminder - Commissioner Huntrods to represent TEC at May 20 Subcommittee Meeting 2027 Budget Discussion

As was approved at the April TEC meeting, Commissioner Huntrods will be representing the TEC at the upcoming VLAWMO Subcommittee meeting for the recommended 2027 budget discussion scheduled for Wednesday, May 20, 2026 at 6:30pm at Vadnais Heights City Hall. Staff thanks Commissioner Huntrods for his willingness to attend this important meeting.

V. Programs

A. Update on Recent Outreach Events

Warming weather and spring schedules bring increased outreach events. April, Volunteer Appreciation Month, held three volunteer-centered programs: Tamarack Nature Center's Volunteer Appreciation Dinner, which was open to VLAWMO volunteers; the first lake cleanup event of the year; and the first Watershed Action Volunteers (WAV) planning meeting of 2026. All three events were an opportunity to celebrate the residents who volunteer their time to support VLAWMO's mission of protecting and improving the watershed's water and natural resources. Staff appreciate volunteers' initiative and willingness to support past and future community programs. Staff will provide a brief update on pertinent volunteer topics at the May TEC meeting.

After the TEC recommended Board approval of the 2025 Annual Report and Water Monitoring Report at their April meeting, the Board officially approved these documents. These were sent to the Board of Water and Soil Resources (BWSR) and municipal partners after the Board meeting and are accessible at vlawmo.org/reports.

Planning for upcoming community events and programs is well underway. VLAWMO will partner with Blue Thumb and Ramsey-Washington Metro Watershed District to offer a Planting for Clean Water workshop on Thursday, May 7th. Staff will provide an update on the workshop at the May TEC meeting.

B. Update on Digital Accessibility Requirements

As a local government organization, VLAWMO has an upcoming deadline for implementing the [Americans with Disabilities Act Title II Web and Mobile Accessibility Rule](#). On April 20, the U.S. Department of Justice extended the compliance deadlines

for state and local government, giving organizations an additional year to meet the requirements.

VLAWMO will need to comply with the ruling and meet Web Content Accessibility Guidelines (WCAG) level AA. These guidelines ensure that users of varying abilities, including members of the public who utilize assistive technologies such as screen readers, can access all digitally published information about VLAWMO and its resources. As a special district, VLAWMO's deadline for compliance will be April 26, 2028. To prepare for this deadline, staff have begun pursuing training opportunities related to digital accessibility and will continue coordinating with VLAWMO's current website consultant to ensure digital resources are on track to meet guidelines.

VI. Projects

A. Update on HEI Technical Memos/Task Orders on Stabilization at Two Locations on CD 14

VLAWMO and Houston Engineering (HEI) staff visited both the Koehler and Oakmede sites on Lambert creek/CD14 to discuss options for erosion issues on the creek banks identified in the 2026 Public Drainage Inspection Report. Due to significant velocities in these locations HEI recommends hard armoring as the only suitable alternative for long term resiliency. See attached Koehler and Oakmede technical memorandums on site conditions and recommendation.

Also attached are the Houston engineering task orders for both the Koehler and Oakmede sites. These task orders include engineering services, procuring quotes, coordination, site inspections, as-builts and payment request reviews. Total estimated engineering cost for both sites is \$18,000. If able to do both sites concurrently it may decrease the estimated cost of \$18,000. The VLAWMO Board approved these task orders at their April 22, 2026 meeting.

Attachments–linked:

1. CD14 Oakmede Erosion Technical Memo:
https://www.vlawmo.org/download_file/9185d7cc-b067-47e3-8600-c888be2ef17a/9
2. CD14 Koehler Erosion Technical Memo:
https://www.vlawmo.org/download_file/aa4f3edb-4351-4f66-b6e5-d64c58d0a968/9
3. HEI task order 2026_03_CD 14 Oakmede Erosion Const Admin:
https://www.vlawmo.org/download_file/28639e4a-6446-4210-9250-42a6d4737c53/9
4. HEI task order 2026_02_CD 14 Koehler Erosion Const Admin:
https://www.vlawmo.org/download_file/bca48db7-1dde-4682-bec9-

[e300042195ed/9](#)

B. Update on City of Vadnais Heights Partnership MOU for Fire Station Trail

At the VLAWMO Board Meeting on April 22, 2026 the Board approved a Memorandum of Understanding (MOU) to partner with the City of Vadnais Heights on design services for a native plant-lined trail as part of the City's fire station redevelopment project located near County Road E and Arcade Street. As part of the redevelopment planning the City is considering changes to the city hall and fire station parking lots. The City is interested in creating a new trail through the parking lots that would connect the city campus to the currently recommended Legislative-Citizen Commission on Minnesota Resources (LCCMR) project area behind City Hall. The MOU will allow VLAWMO to partner with the city on designing the trail components related to natural resources enhancement, water quality improvement practices, and environmental education signage. Staff will provide a future update when more is known about the proposed trail project.

C. Update 4/22 BWSR Approval and Order Authorizing WMP

At the BWSR regular meeting on April 22, 2026, the VLAWMO WMP was authorized. As part of Board Decision #26-20, the BWSR Board issued an Order to approve the Watershed Management Plan. The letter and order are attached in the packet. Following this authorization, the VLAWMO Board must adopt and implement the Plan within 120 days of the date of the Order, in accordance with MN Statutes 103B.231, Subd. 10. A recommended motion will be provided to the TEC at the June meeting, in advance of the June 17 regular VLAWMO Board meeting.

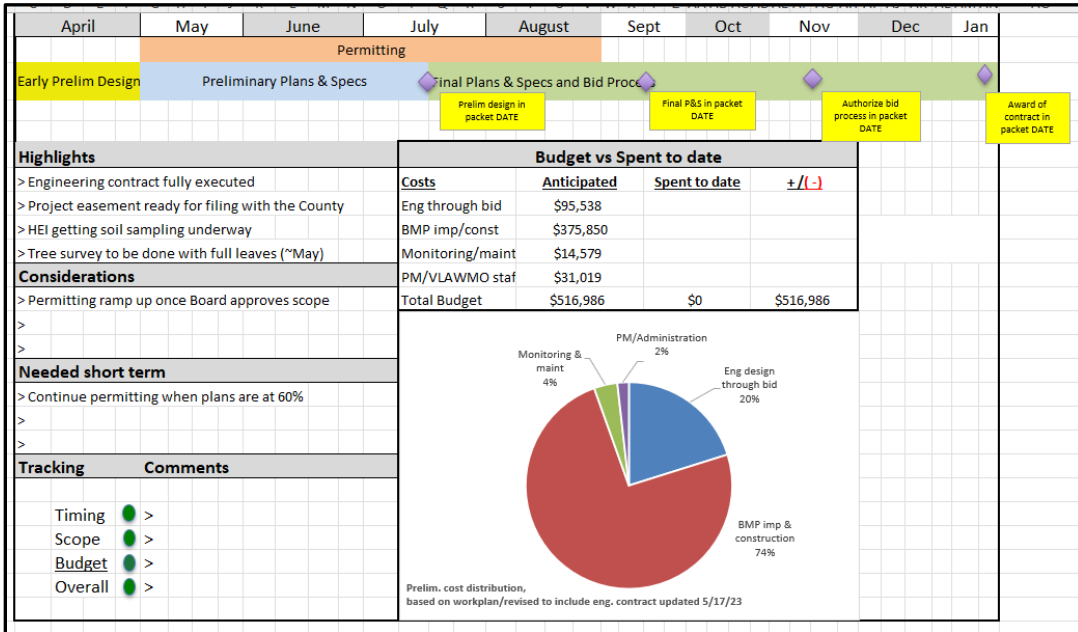
Attachments:

- Letter from BWSR dated April 22, 2026
- Order for Board Decision #26-20

D. Update on 319/Phase 2 Project: Easement, Dashboard, HEI scope of work for Board

The VLAWMO Board authorized the easement for the Phase 2 project at the April regular Board meeting. The fully signed easement is now with VLAWMO's legal counsel for filing with Ramsey County. The HEI engineering scope was also authorized at the April Board meeting. HEI is working on scheduling soil sampling and continuing design work.

Phase 2 Current Project Dashboard:



E. Update Tamarack Alum Project: Project completed and initial data

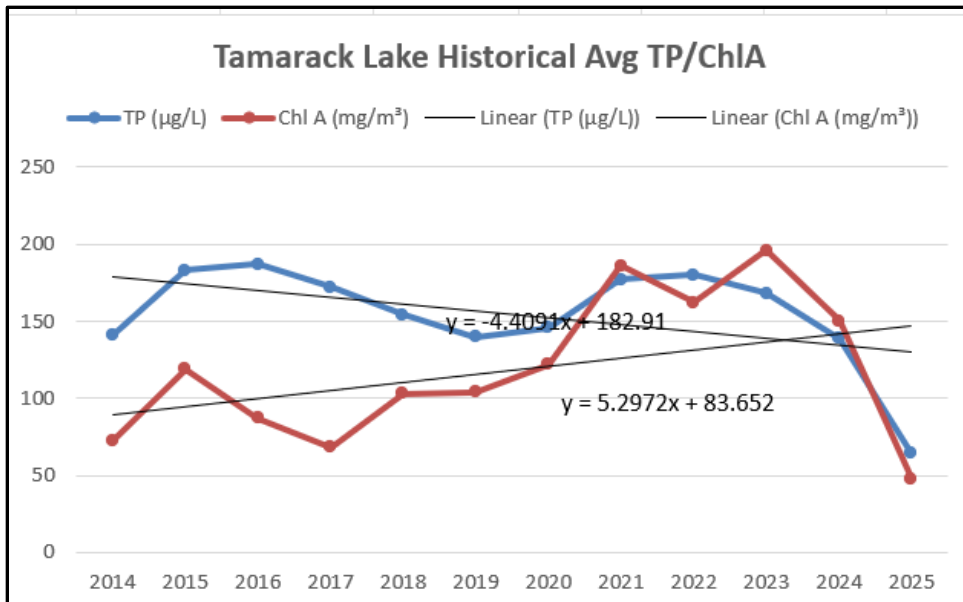
The Tamarack Phase 4 Alum application was completed on April 9, 2026. The application and monitoring by Barr Engineering went smoothly.

During 2025, Phase 2 of the alum project was completed in the spring, and Phase 3 was completed in the fall. 2025 monitoring data showed a decline for TP and Chl A with TP approaching the State shallow lake standard. Secchi depths were unchanged from 2024 to 2025. VLAWMO’s ongoing monitoring program will continue to track future evaluation of treatment. Based on the 2025 aquatic vegetation survey that was completed in Tamarack Lake, aquatic vegetation is showing good signs of rebound in certain sections of the lake. An aquatic vegetation survey is scheduled for 2026 to continue to assess the plant community response.

Table: Tamarack Lake Monitoring Data, 1997-2025

Tamarack Lake Historical Avg TP/ChlA/SDT			
Year	TP (µg/L)	Chl A (mg/m ³)	Secchi (m)
1997	17	180	0.2
1998	54	32	0.5
1999	90	26	0.4
2000	60	27	0.4
2001	132	37	0.4
2002	164	120	0.4
2003	168	95	0.3
2004	96	0	0.8
2005	143	65	0
2006	136	38	0
2007	148	109	0.5
2008	115	99	0.3
2009	161	161	0.2
2010	157	96	0.2
2011	120	28	0.6
2012	129	64	0.4
2013	119	50	0.5
2014	141	72	0.5
2015	183	119	0.4
2016	187	87	0.4
2017	172	68	0.4
2018	154	103	0.4
2019	140	104	0.4
2020	146	122	0.3
2021	177	186	0.3
2022	180	162	0.6
2023	168	196	0.7
2024	139	150	0.6
2025	64	48	0.6

Figure: Tamarack Lake Monitoring Data, 2014-2025



F. Update Carp Removal Program: Spring monitoring ongoing

Carp Solutions completed the barrier refurbishment, activated the gate, and is monitoring with the antenna and remote camera. At the time of packet preparation, no carp have been detected at the barrier. Big-mouth buffalo and bass have been arriving at the barrier. As more non-target fish arrive at the barrier, Carp Solutions may need to temporarily open the barrier to allow these fish to move into Deep Lake.

Photo: With a blooming serviceberry and cloudy skies, the project area was especially photogenic in late April.



G. Update on Rotary Nature Preserve Restoration: Spring photos

The plant community is responding well to fall treatments. Invasive reed canary grass is showing good control so far, and invasive hybrid cattails are much reduced at the site. Photos from 2025-spring 2026 show these differences. More photos will be taken this season to highlight progress.

2025: Rotary Nature Preserve, late summer



2026: Rotary Nature Preserve, early spring





April 22, 2026

Vadnais Lake Area Water Management Organization
c/o Phil Belfiori, Administrator
800 East Co. Rd. E
Vadnais Heights, MN 55127

Dear Chair and Board Members:

I am pleased to inform you that the Minnesota Board of Water and Soil Resources (Board) has approved the Vadnais Lake Area Water Management Organization (VLAWMO) Watershed Management Plan (Plan) at its regular meeting held on April 22, 2026. For your records I have enclosed a copy of the signed Board Order that documents approval of the Plan. Please be advised that the VLAWMO must adopt and implement the Plan within 120 days of the date of the Order, in accordance with MN Statutes 103B.231, Subd. 10.

The board, plan steering committee members, consultants, and all others involved in the planning process are to be commended for their work on developing the Plan. With continued implementation of your Plan, the protection and management of the water resources within the watershed will be greatly enhanced to the benefit of the residents. The Board looks forward to working with you as you implement this Plan and document its outcomes.

Please contact Board Conservationist, Anne Sawyer at 651-392-5064; anne.sawyer@state.mn.us, or at the central office address for further assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Holman', written over a horizontal line.

Todd Holman
Chair

Enclosure

CC: Reid Christianson, MDA (via email)
Abby Shea, MDH (via email)
Megan Moore, DNR (via email)
Katie Kowalczyk, DOT (via email)
Maureen Hoffman, Met Council (via email)
Melinda Neville, MPCA (via email)
Marcey Westrick, BWSR (via email)
Anne Sawyer, BWSR (via email)
File Copy

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St. Paul HQ 520 Lafayette Road North St. Paul, MN 55155 Phone: (651) 296-3767

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Minnesota Board of Water and Soil Resources

520 Lafayette Road North
Saint Paul, Minnesota 55155

In the Matter of the review of the Watershed Management Plan for the Vadnais Lake Area Watershed Management Organization, pursuant to Minnesota Statutes Section 103B.231, Subdivision 9.

**ORDER
APPROVING
A WATERSHED
MANAGEMENT PLAN**

Whereas, the Board of Directors of the Vadnais Lake Area Watershed Management Organization (VLAWMO) submitted a Watershed Management Plan (Plan) on February 26, 2026, to the Minnesota Board of Water and Soil Resources (Board) pursuant to Minnesota Statutes Section 103B.231, Subd. 9, and;

Whereas, the Board has completed its review of the Plan;

Now Therefore, the Board hereby makes the following Findings of Fact, Conclusions and Order:

FINDINGS OF FACT

- 1. Watershed Management Organization Establishment.** The Vadnais Lake Area Watershed Management Organization was established by a Joint Powers Agreement (JPA) in 1983 between the Cities of Gem Lake, Lino Lakes, North Oaks, Vadnais Heights, and White Bear Lake and the Township of White Bear. The first-generation Watershed Management Plan was approved by the Board in 1985.
- 2. Authority of Plan.** The Metropolitan Surface Water Management Act requires the preparation of a watershed management plan for the subject watershed area which meets the requirements of Minnesota Statutes Sections 103B.201 to 103B.251. The current VLAWMO Watershed Management Plan was approved by Board Order on September 28, 2016. Three minor amendments were completed between 2019 and 2022.
- 3. Nature of the Watershed.** The VLAWMO watershed encompasses 24.2 square miles in Northern Ramsey County and a small portion of Anoka County. The watershed is bordered by the Rice Creek Watershed District on the north and the Ramsey-Washington Metro Watershed District on the south. VLAWMO is an urban watershed, but contains abundant surface water resources, including fifteen public water lakes, 47 public water wetlands, Lambert Creek, and several minor streams, ditches, and channels. There are also numerous parks and natural spaces, providing ecological and recreational benefits. Importantly, the watershed is home to East Vadnais Lake, which is the drinking water source for over 450,000 people – including the City of St. Paul. Further, nearly the entire watershed overlaps with one or more groundwater Drinking Water Supply Management Areas (DWSMAs), most of which have moderate vulnerability to contamination.
- 4. Plan Development and Review.** On December 14, 2023, VLAWMO sent notification of planning process initiation for the 2027-2035 Watershed Management Plan to the plan review agencies and other parties as required by MR 8410.0045. The notification solicited each agency’s priority issues and opportunities, water management goals, and water resource data, reports, and other relevant information. The Board of Directors hosted an initial planning meeting on April 4, 2024. Three workshops were held with state, regional, and local partners in collaboration with VLAWMO’s Technical Commission between November 2024 and April 2025. Additional input was gathered through several virtual and in-person community meetings as well as via online and in-person surveys.

The draft Plan was submitted to the Board, review agencies, and local governments for 60-day review on June 6, 2025, pursuant to Minnesota Statutes Section 103B.231 Subd. 7. VLAWMO prepared a written response to comments, which was sent to reviewers on December 11, 2025. A public hearing on the 60-day draft plan was held on February 25, 2026; no comments were received. The final draft Plan, including revisions based on 60-day comments, was released for agency review and submitted to the Board for approval on February 26, 2026.

5. **Local Review.** VLAWMO distributed copies of the draft Plan to local units of government for their review pursuant to Minnesota Statutes Section 103B.231 Subd. 7. The City of White Bear Lake expressed appreciation for the opportunity to participate in workshops during Plan development and provided a list of minor clarifications, typos, and errors. Rice Creek Watershed District provided comments on shared priorities and suggestions for photo credits and map clarifications. VLAWMO provided responses to all comments and incorporated changes as they deemed appropriate.
6. **Metropolitan Council (Council) Review.** During the 60-day review, the Council offered suggestions for the narrative with respect to local water plans and comprehensive planning as well as environmental justice. They also requested clarification around stormwater reuse practices and targeting. VLAWMO provided a response to comments and made changes to the narrative as they deemed appropriate. The Council stated they had no further comments during the 90-day review.
7. **Department of Agriculture (MDA) Review.** The MDA did not provide formal comment.
8. **Department of Health (MDH) Review.** During the 60-day review, MDH commended VLAWMO for thorough consideration of drinking water protection throughout the plan. They provided suggestions for the narrative regarding fish consumption guidelines, groundwater withdrawal decreases, AIS chemical management, and chlorides as a contaminant of concern in groundwater. Comments were also provided regarding typos, inactive links, references, and other minor errors. MDH pointed to projects and opportunities for collaboration and/or where they can provide more information regarding resources. VLAWMO replied to all comments and made changes to the narrative where they deemed appropriate. During the 90-day review period, MDH stated that their comments had been adequately addressed and thanked VLAWMO for their consideration of and collaboration on addressing MDH's concerns.
9. **Department of Natural Resources (DNR) Review.** The DNR provided comments regarding Threatened and Endangered species, Rare Natural Communities, and utilizing native plants in shoreline and streambank restorations. They also provided several resources for native plant information and encouraged early coordination on projects. VLAWMO replied to all comments and incorporated all suggested changes to the narrative.
10. **Pollution Control Agency (PCA) Review.** During the 60-day review, the PCA provided positive feedback on the inclusion of the WLA (Waste Load Allocation) and MS4 (Municipal Separate Storm Sewer System) responsibilities in the Plan, particularly with respect to tracking outcomes. They also suggested adding language that describes progress to date with respect to pollution reductions. VLAWMO provided a response to comments and made changes to the narrative. During the 90-day review, the PCA noted that they had no further comments.
11. **Department of Transportation (DOT) Review.** The DOT did not provide formal comment.
12. **Board Review.** During the 60-day review, Board staff provided positive feedback on the engagement and issue prioritization process in collaboration with state, regional, and local partners; the inclusion of climate change, resiliency, environmental justice, and chloride pollution; and for creating a well-organized and well-written Plan. Board staff provided comments related to measurable goals and evaluation of progress towards goals, water quality trends, wetland prioritization, flood levels, and a few other items to help bring the plan into conformance with Minnesota Statutes Sections 103B.201 to 103B.251 and Minnesota Rules 8410. Suggestions were also made with respect to water resource prioritization and clarifying incentive program information. Staff sent a list of unofficial typographical, grammatical, and formatting comments. VLAWMO

provided responses for all comments and BWSR staff feel that the changes made to the Plan are sufficient to meet plan content requirements.

- 13. Plan Summary.** VLAWMO has identified seven priority resource issue categories: surface water quality management; groundwater management; data collection; outreach, education, and community engagement; flooding and water quality; policy and facilitation; and community and ecosystem health and resiliency. Each resource issue category has one to three priority issues, and the Plan sets several measurable goals to address these areas of concern. The Plan will build on previous success through the continuation of current activities, such as the Section 319 Program for small priority watersheds, cost-share programs, education/outreach activities, and the introduction of new activities, such as those that address climate change and resiliency.
- 14. Central Region Committee Meeting.** On April 6, 2026, the Board’s Central Region Committee and staff met in St. Paul and online to review and discuss the final Plan. Those in attendance from the Board’s committee were Joe Collins (in person), Jill Crafton (in person), Jayne Hager Dee (in person), Mark Zabel (in person), Mike Runk (in person), Lori Cox (online), Steve Robertson (online), Grant Wilson (online) and Heather Peterson (online). Board staff in attendance were Marcey Westrick (Central Regional Manager, in person) and Anne Sawyer (Board Conservationist, in person). Others in attendance included Andrea West (VLAWMO Board Director, in person), Dawn Tanner and Phil Belfiori (VLAWMO staff, in person), and Rachel Olm (consultant, online) who provided highlights of the Plan and planning process. After presentation and discussion, the committee recommended approval of the Plan to the full Board.

CONCLUSIONS

- 1. All relevant substantive and procedural requirements of law and rule have been fulfilled.
- 2. The Board has proper jurisdiction in the matter of approving the Watershed Management Plan for the VLAWMO pursuant to Minnesota Statutes Section 103B.231, Subd. 9.
- 3. The VLAWMO Watershed Management Plan, attached to this Order, defines the water and water-related problems within the VLAWMO’s boundaries, possible solutions thereto, and an implementation program through 2036.
- 4. The attached Plan is in conformance with the requirements of Minnesota Statutes Sections 103B.201 to 103B.251.

ORDER

The Board hereby approves the attached Vadnais Lake Area Watershed Management Plan submitted on February 2, 2026.

Dated at Saint Paul, Minnesota this 22nd day of April, 2026.

MINNESOTA BOARD OF WATER AND SOIL RESOURCES



BY: Todd Holman, Chair