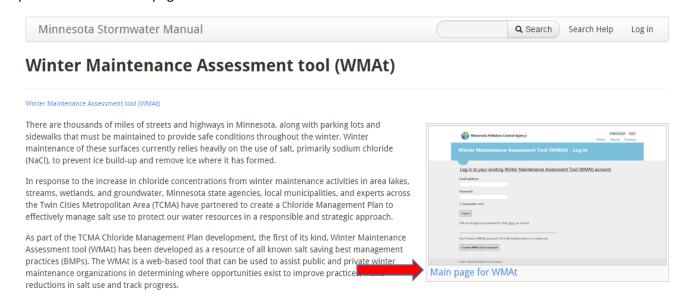# How to Create a WMAt Account
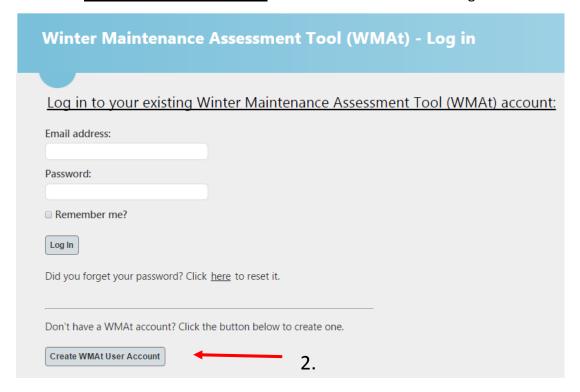
**We would like you to create an account before training.**
MPCA recommends you set up your account 48 hours in advance, that way if you experience difficulties they are available to help you. Contact Brooke Asleson at 651-757-2205, brooke.asleson@state.mn.us or Rachel Olmanson at 651-757-2473, rachel.olmanson@state.mn.us at MPCA if you have any problems.
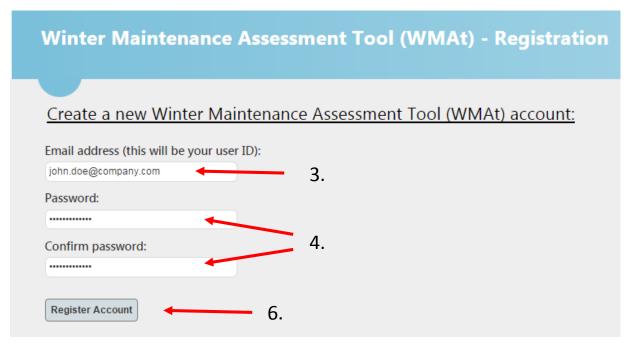
1. Using your preferred search engine, search for **MPCA WMAt** and click on the MPCA stormwater link, proceed to the WMAt page
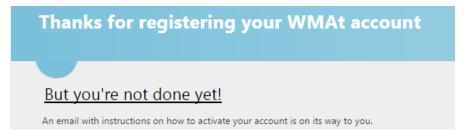


2. Select the **Create WMAt User Account** button at the bottom of the login screen

3. Enter your email address

4. Create and confirm a password

## Winter Maintenance Assessment Tool (WMAt) - Registration

### Create a new Winter Maintenance Assessment Tool (WMAt) account:

Email address (this will be your user ID):

john.doe@company.com ← 3.

Password:

•••••••••••• ← 4.

Confirm password:

•••••••••••• ←

Register Account ← 6.

5. Write down your account information and remember to bring it to class

6. Select **Register Account** button, you will see this screen

## Thanks for registering your WMAt account

### But you're not done yet!

An email with instructions on how to activate your account is on its way to you.

7. Log in or check your email for a confirmation email. <u>If you do not see it</u>, check your Junk or Spam folder for an email from webmaster@limno.com.

8. Select link in confirmation email. It will bring you to this screen

## WMAt Registration Confirmation Page

Registration confirmed! Click on the 'Login' link to log in to the site.

9. Select the **Home** or **Log in** button on the top right corner of the page

Minnesota Pollution Control Agency

Create Account    Log in

Home    About    Contact

**WMAt Registration Confirmation Page**

9.

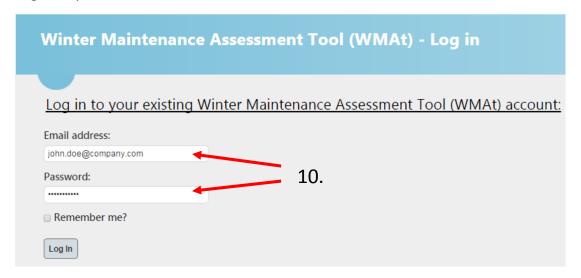Registration confirmed! Click on the 'Login' link to log in to the site.

10. Log in to your new WMAt account

**Winter Maintenance Assessment Tool (WMAt) - Log in**

Log in to your existing Winter Maintenance Assessment Tool (WMAt) account:

Email address:

john.doe@company.com

10.

Password:

••••••••••

☐ Remember me?

Log In

11. Enter your user information on the User Home Page

**Winter Maintenance Assessment Tool (WMAt) - User Home Page**

**Review/update your user information:**

11.

Organization:    Company

Department:    Roads

Contact Name:    John Doe

Mailing Address:    1234 Westerly Lane

City:    City    State:    MN

Zip Code:    11111

Email Address:    john.doe@company.com

Phone Number:    (123) 456-7890

Notes:

**Create or modify an existing WMAt assessment:**

**Number of existing assessments: 0**

Assessment Summary

Create new or select an existing assessment:

Create new...                          ▼

*Date created: (not available)*

*Date last revised: (not available)*

New Assessment

Assessment Display Mode:

◉ Standard mode
◯ Educational mode

Please note that the WMAt assessment pages and tools work best under the following browsers:

• Google Chrome
• Mozilla Firefox
• Internet Explorer 10 or later